

Carlton Parish Council

Please address all correspondence to

C J Peat, Parish Clerk

7 Main Street
Carlton
Nuneaton
Warks, CV13 0BZ
Tel: 01455-290934

Our ref:

Your ref:

Date: 5.11.2025

To all Members of Carlton Parish Council

I hereby summon you to a meeting of Carlton Parish Council in Saint Andrew's Community Hub, Main Street, Carlton at 7pm on Wednesday 12th November 2025 to transact the items of business listed below.

1. Administrative matters
 - a) To consider any apologies for absence from Councillors
 - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 10th September 2025
3. To receive reports, questions and comments from the following
 - a) Parish Councillors
 - b) Leicestershire County Council: Cllr J Melen
 - c) Hinckley & Bosworth Borough Council: Cllr M Cook
 - d) Carlton Neighbourhood Watch Group: Ms R Yule
 - e) Parish Clerk: C J Peat
 - f) Horticultural & Produce Show: Cllr J Boston
 - g) Members of the public
4. To consider the provision of SID mounting posts
5. To consider quotations for a mobile vehicle activated sign
6. To consider extension of the grounds maintenance contract
7. To consider the Churchyard Wall Rebuilding Project
8. To consider the NHT Public Representative Survey
9. To review the Emergency Plan
10. Financial matters
 - a) To consider Report 2025-14 Quarterly financial statement July-September 2025
 - b) To approve revised arrangements for payment of the Clerk's salary
 - c) To consider payment of the Clerk's salary and PAYE to date
 - d) To consider setting up a direct debit instruction for the payment of PAYE
 - e) To consider the reimbursement of costs incurred by the Clerk
 - f) To consider Report 2025-15 Preliminary financial estimates for 2026-27 v 1

11. Planning matters

- a) To consider planning applications and appeals submitted
- b) To note comments submitted under delegated powers
- c) To note planning applications and appeals determined
- d) To consider planning enforcement matters
- e) To consider the Consultation Draft of the Local Plan

12. To confirm the date, time and place of the next meeting and calendar of meetings for 2026

Next meeting scheduled for 7pm on Wednesday 14th January 2026 at Saint Andrew's Community Hub, Main Street, Carlton.

Meetings in 2026 scheduled for 11 Mar, 13 May, 8 July, 9 Sept, 11 Nov 2026 and 13 Jan 2027.

Yours faithfully,



C J Peat